

WARREN WATER DISTRICT
Minutes of the meeting of the Board of Directors
November 18, 2024

SECTION 1-1. A regular meeting of the Board of Directors of Warren Water District was held pursuant to notice thereof duly given or waived on the 18th day of November 2024, at the Warren Water District Conference Room, 1206 E. 2nd Ave., Indianola, Iowa.

SECTION 1-2. Chairman Heemstra called the meeting to order at 6:00 p.m. and served as Chairperson.

SECTION 1-3. Director Freeman served as Secretary of the meeting and kept the minutes.

SECTION 1-4. The following members of the Board of Directors were present at the meeting:

X Bussanmas, X Swedberg, X Steenhoek, X Heemstra, X Freeman (by Zoom), X Smith, X Rankin, X Nevins, and X Benshoof. The Chairperson declared that a quorum existed for the conduct of business. Also present for at least a part of the meeting were: **Andy Fish, Stan Ripperger, Matt Van Wyk, Sarah Hansen, and Lisa Coffman.**

APPROVAL OF PRIOR MEETING MINUTES

SECTION 2-1. Minutes of the meeting of the Board of Directors held on October 21, 2024, were reviewed and an opportunity for discussion was allowed. The following corrections, (if any be set forth immediately below) were made to the aforesaid minutes of such meeting: **none**

SECTION 2-2. Upon motion duly made by **Director Swedberg**, seconded by **Director Bussanmas**, and carried, the aforesaid minutes of which meeting were approved as presented (or as corrected if noted above).

MANAGER'S REPORT

SECTION 3-1. Stan Ripperger presented his written Financial Report relating to the recent activities of the District. The Chairperson directed the Secretary of the meeting to retain such written report of a business record and to incorporate such as part of these minutes. Such report was reviewed and an opportunity for discussion thereof was allowed.

SECTION 3-2. Upon motion duly made by **Director Swedberg, seconded by Director Rankin**, and carried, the prior activities portion of such Financial Report was approved, ratified and confirmed as being deemed the authorized acts and doings of the District to the extent expressly disclosed in such written report, EXCEPT: **None**

SECTION 3-3. Letters went out to those in Hartford and St. Charles that didn't respond to checking their service line for lead.

SECTION 3-4. Still working on the tower painting.

MOTIONS MADE / RESOLUTIONS ADOPTED

SECTION 4. The following resolutions were presented upon motion made and either adopted or defeated as shown below:

Motion by **Director Rankin**: 2nd by **Director Bussanmas**
AYES 9: NAYS: 0
X Carried / Failed
Resolution Number 111824-A

BE IT RESOLVED THAT: The Warren Water District Board of Directors approve the 2025 water budget.

Motion by **Director Swedberg**: 2nd by **Director Nevins**
AYES 9: NAYS: 0
X Carried / Failed
Resolution Number 111824-B

BE IT RESOLVED THAT: The Warren Water District Board of Directors approve the 2025 Bevington and Peru sewer budgets.

Motion by **Director Bussanmas**: 2nd by **Director Smith**
AYES 9: NAYS: 0
X Carried / Failed
Resolution Number 111824-C

BE IT RESOLVED THAT: The Warren Water District Board of Directors authorizes the Systems Manager, Matt Van Wyk, to conduct all banking activities on behalf of the District.

Motion by **Director Rankin**: 2nd by **Director Smith**
AYES 9: NAYS: 0
X Carried / Failed
Resolution Number 111824-D

BE IT RESOLVED THAT: The Warren Water District Board of Directors authorizes the removal of Systems Manager, Stan Ripperger, from all banking activities on behalf of the District as of his retirement day of December 4th, 2024.

Motion by **Director Smith**: 2nd by **Director Swedberg**
AYES 9: NAYS: 0

X Carried / Failed
Resolution Number 111824-E

BE IT RESOLVED THAT: **The Warren Water District Board of Directors approved having the investment policy looked over by the attorney and amended to mirror DMWW.**

Motion by **Director Rankin**: 2nd by **Director Smith**
AYES 9: NAYS: 0
X Carried / Failed
Resolution Number 111824-F

BE IT RESOLVED THAT: **The Warren Water District Board of Directors approved setting the value of the 2016 Chevy at \$15,000 based on dealership appraisal for Stan to purchase.**

Motion by **Director Rankin**: 2nd by **Director Smith**
AYES 9: NAYS: 0
X Carried / Failed
Resolution Number 111824-G

BE IT RESOLVED THAT: **The Warren Water District Board of Directors approved an annual bonus of \$10,000 to be presented to Stan Ripperger at the holiday party.**

SECTION 5. The following agenda items were addressed:

- 5-A.** Director Rankin gave a review of how treasury bonds. We would have to make some updates to the investment policy.
- 5-B** Andy Fish did a review of CIWW. He said there is a Long Range Plan Study meeting at 2:00 on the 20th. Payment to them is due in 2025, possibly the end of the year.
- 5-C.** Emergency Leak Plan-No updates. The board would like to have a final copy to them by the February or March board meeting. There should be one master copy in the office for all to use.
- 5-D.** 2025 Board Meeting Schedule-Changed the January meeting to the 13th and all meetings to 6:00 pm.

OTHER MATTERS REVIEWED AND DISCUSSED

SECTION 6. In addition to those items shown on any attached meeting agenda or under resolutions noted above, the following other matters of business were reviewed/discussed at the meeting.

- 6-A.** Director Nevins would like the new trucks priced at other places.
- 6-B.** Board members received a letter from customer Dawn Vodraska-Reeves at service address 3097 Grimes Trl., Norwalk. She had discussions with office staff that she felt she was treated badly. Management and the parties involved discussed the letter. The board decided the Chairmen should send a letter in response.

NEXT MEETING OF THE BOARD OF DIRECTORS

The chairperson declared that (unless a special meeting be sooner called or notice of change sooner be given), the next regular meeting of the Board will be held at the Warren Water District Conference Room, **January 13, 6:00 PM.**

ADJOURNMENT: There being no further business, and upon motion duly made by **Director Swedberg**, seconded by **Director Bussanmas**. The meeting was adjourned at 8:04 pm.

Respectfully submitted:

Carol Butler Freeman

Carol Freeman, Secretary of the Meeting