

**WARREN WATER DISTRICT**  
**Minutes of the meeting of the Board of Directors**  
**September 9, 2024**

**SECTION 1-1.** A special meeting of the Board of Directors of Warren Water District was held pursuant to notice thereof duly given or waived on the 9<sup>th</sup> day of September 2024, at the Warren Water District Conference Room, 1206 E. 2<sup>nd</sup> Ave., Indianola, Iowa.

**SECTION 1-2.** Chairman Heemstra called the meeting to order at 7:03 PM and served as Chairperson.

**SECTION 1-3.** Director Freeman served as Secretary of the meeting and kept the minutes.

**SECTION 1-4.** The following members of the Board of Directors were present at the meeting: X Benshoof, X Bussanmas, X Freeman, X Heemstra, X Nevins,        Steenhoek, X Smith, X Swedberg, and        Rankin. The Chairperson declared that a quorum existed for the conduct of business. Also present for at least a part of the meeting were: Stan Ripperger, Lisa Coffman, Andy Fish, and Aaron Coffman.

**CONSIDER MANAGER SEARCH COMMITTEE'S RECOMMENDATION**

**SECTION 2-1.** Director Freeman presented the Manager Search Committee's recommendation to extend an offer of employment to Matt Van Wyk for the position of Warren Water District System Manager.

**SECTION 2-2.** Upon motion duly made by **Director Smith**, seconded by **Director Swedberg** and carried, an offer of employment will be tendered to Mr. Van Wyk.

**PROPOSAL TO CANCEL THE REGULAR SEPTEMBER BOARD MEETING**

**SECTION 3-1.** Upon motion duly made by **Director Freeman**, seconded by **Director Bussanmas** and carried, the regular September board meeting is canceled.

**MOTIONS MADE / RESOLUTIONS ADOPTED**

**SECTION 4.** The following resolutions were presented upon motion made and either adopted or defeated as shown below:

Motion by **Director Smith**: 2<sup>nd</sup> by **Director Swedberg**  
AYES 6: NAYS: 0  
X Carried /        Failed  
Resolution Number **090924-A**

BE IT RESOLVED THAT: **Warren Water District will extend an offer of employment to Matt Van Wyk for the position of System Manager under the terms discussed in closed session.**

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**OTHER BUSINESS**

**SECTION 5-1.** None.

**CLOSED SESSION DISCUSSION OF MANAGER APPLICATIONS**

**SECTION 9-1.** At 7:13 PM **Director Freeman**, seconded by **Director Smith** moved to enter into closed session to discuss the negotiations with regard to the proposed System Manager hire. Motion passed.

**Section 9-2.** At 7:46 PM **Director Swedberg**, seconded by **Director Nevins**, moved to return to open session.

**NEXT MEETING OF THE BOARD OF DIRECTORS**

Unless a special meeting be sooner called or notice of change sooner be given, the next regular meeting of the Board would be held at the Warren Water District Conference Room, **October 21, 2024 at 7:00 PM**.

**ADJOURNMENT:** There being no further business, and upon motion duly made by **Director Swedberg**, seconded by **Director Benshoff**. The meeting was adjourned at 7:47 PM.

**Respectfully submitted:**

  
**Carol Freeman, Secretary of the Meeting**