

WARREN WATER DISTRICT
Minutes of the meeting of the Board of Directors
June 17, 2024

SECTION 1-1. A regular meeting of the Board of Directors of Warren Water District was held pursuant to notice thereof duly given or waived on the 17th day of June 2024, at the Warren Water District Conference Room, 1206 E. 2nd Ave., Indianola, Iowa.

SECTION 1-2. Vice Chairman Nevins called the meeting to order at 7:00 PM and served as Chairperson.

SECTION 1-3. Director Freeman served as Secretary of the meeting and kept the minutes.

SECTION 1-4. The following members of the Board of Directors were present at the meeting: X Benschopf, X Bussanmas, X Freeman, Heemstra, X Nevins, Steenhoek, X Smith, X Swedberg (phone), and X Rankin (phone). The Chairperson declared that a quorum existed for the conduct of business. Also present for at least a part of the meeting were: **Stan Ripperger, Lisa Coffman, and Andy Fish.**

APPROVAL OF PRIOR MEETING MINUTES

SECTION 2-1. Minutes of the meeting of the Board of Directors held on May 20, 2024, were reviewed and an opportunity for discussion was allowed. The following corrections, (if any be set forth immediately below) were made to the aforesaid minutes of such meeting: **None.**

SECTION 2-2. Upon motion duly made by **Director Smith**, seconded by **Director Bussanmas** and carried, the aforesaid minutes of which meeting were approved as presented (or as corrected if noted above).

MANAGER SEARCH COMMITTEE

SECTION 3-1. Committee provided updates on progress. After discussion Board passed a resolution authorizing the Manager Search Committee to post the job announcement to the identified organizations and to continue to move forward with the search.

MANAGER'S REPORT

SECTION 4-1. Stan Ripperger presented his written Financial Report relating to the recent activities of the District. The Chairperson directed the Secretary of the meeting to retain such written report of a business record and to incorporate such as part of these minutes. Such report was reviewed and an opportunity for discussion thereof was allowed.

SECTION 4-2. Upon motion duly made by **Director Freeman**, seconded by **Director Bussanmas**, and carried, the prior activities portion of such Financial Report was approved, ratified and confirmed as being deemed the authorized acts and doings of the District to the extent expressly disclosed in such written report, EXCEPT: **None**

SECTION 4-3. **Director Rankin** asked whether we should consider Treasury Bills as an investment option in addition to CDs. The staff will look into this further to see if that is an option for us.

SECTION 4-4. Tank painting is ready to proceed.

SECTION 4-5. No updates from Martensdale but their last City Council meeting shows they are discussing their water situation.

SECTION 4-6. Meter change outs are continuing.

EMERGENCY RESPONSE PLAN

SECTION 5-1. Andy Fish provided a draft of the front section of the Emergency Plan. He has more details in a larger binder available for the staff. He needs to still go through and finalize some changes. He would like to do a walk through/scenario of parts of the plan with the team. Will continue to keep this on the agenda until updates are finished and everyone has a copy.

MOTIONS MADE / RESOLUTIONS ADOPTED

SECTION 6. The following resolutions were presented upon motion made and either adopted or defeated as shown below:

Motion by **Director Swedberg**: 2nd by **Director Bussanmas**
AYES 7: NAYS: 0
X Carried / ___ Failed
Resolution Number **061724-A**

BE IT RESOLVED THAT: The Managers Search Committee is authorized to post the System Manager job announcement with the Iowa Rural Water Association, Iowa Section of American Water Works Association, Iowa Water and Environment Association, and Iowa League of Cities and to proceed with the search process.

.....
OTHER BUSINESS

SECTION 7-1. **Director Freeman** summarized the last CIWW Board of Trustees and Finance Committee meetings. Andy Fish summarized the last Technical Committee Meeting and Executive Director Search Committee progress.

NEXT MEETING OF THE BOARD OF DIRECTORS

Unless a special meeting be sooner called or notice of change sooner be given, the next regular meeting of the Board would be held at the Warren Water District Conference Room, **July 15, 2024 at 7:00 PM.**

ADJOURNMENT: There being no further business, and upon motion duly made by **Director Bussanmas**, seconded by **Director Freeman**. The meeting was adjourned at **8:07 PM.**

Respectfully submitted:

Carol Butler Freeman

Carol Freeman, Secretary of the Meeting