

WARREN WATER DISTRICT
Minutes of the meeting of the Board of Directors
January 13, 2025

SECTION 1-1. A regular meeting of the Board of Directors of Warren Water District was held pursuant to notice thereof duly given or waived on the 13th day of January 2025, at the Warren Water District Conference Room, 1206 E. 2nd Ave., Indianola, Iowa.

SECTION 1-2. Chairman Heemstra called the meeting to order at 6:00 p.m. and served as Chairperson.

SECTION 1-3. Director Freeman served as Secretary of the meeting and kept the minutes.

SECTION 1-4. The following members of the Board of Directors were present at the meeting:

X Bussanmas, X Swedberg, __ Steenhoek, X Heemstra (Zoom), X Freeman (Zoom), X Smith, __ Rankin, __ Nevins, and X Benshoof. The Chairperson declared that a quorum existed for the conduct of business. Also present for at least a part of the meeting were: **Andy Fish, Matt Van Wyk and Lisa Coffman**

APPROVAL OF PRIOR MEETING MINUTES

SECTION 2-1. Minutes of the meeting of the Board of Directors held on November 18, 2024, were reviewed and an opportunity for discussion was allowed. The following corrections, (if any be set forth immediately below) were made to the aforesaid minutes of such meeting: **none**.

SECTION 2-2. Upon motion duly made by **Director Swedberg**, seconded by **Director Nevins** and carried, the aforesaid minutes of which meeting were approved as presented (or as corrected if noted above).

MANAGER'S REPORT

SECTION 3-1. Matt Van Wyk presented his written Financial Report relating to activities of the District for November and December. The Chairperson directed the Secretary of the meeting to retain such written report of a business record and to incorporate such as part of these minutes. Such report was reviewed and an opportunity for discussion thereof was allowed.

SECTION 3-2. Upon motion duly made by **Director Swedberg**, seconded by **Director Bussanmas**, and carried, the prior activities portion of such Financial Report was approved, ratified and confirmed as being deemed the authorized acts and doings of the District to the extent expressly disclosed in such written report, EXCEPT: **None**

SECTION 3-3. Working on wanting to do some water line upgrades in Hartford.

SECTION 3-4. Ready to purchase three new trucks. Been getting quotes from different places. May try one with a service body.

SECTION 3-5. IRWA Conference coming up in February. Wanting all office staff to attend this year. Discussed locking the office doors on the 10th and 11th. Discussed adding a message to the bills and website.

MOTIONS MADE / RESOLUTIONS ADOPTED

SECTION 4. The following resolutions were presented upon motion made and either adopted or defeated as shown below:

Motion by **Director Bussanmas**: 2nd by **Director Smith**
AYES 6: NAYS: 0
X Carried / Failed
Resolution Number 011325-A

BE IT RESOLVED THAT: The Warren Water District Board of Directors approve the assignment of easement and bill of sale for the West Des Moines territory purchase in the amount of \$27,360.00.

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MOTIONS MADE / RESOLUTIONS ADOPTED

SECTION 4. The following resolutions were presented upon motion made and either adopted or defeated as shown below:

Motion by **Director Swedberg**: 2nd by **Director Bussanmas**
AYES 6: NAYS: 0
X Carried / Failed
Resolution Number 011325-B

BE IT RESOLVED THAT: The Warren Water District Board of Directors approve the proposal from Midco for tower 1,2, 3 and Hartford maintenance service.

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MOTIONS MADE / RESOLUTIONS ADOPTED

SECTION 4. The following resolutions were presented upon motion made and either adopted or defeated as shown below:

Motion by **Director Swedberg**: 2nd by **Director Smith**
AYES 6: NAYS: 0
X Carried / Failed
Resolution Number 011325-C

BE IT RESOLVED THAT: The Warren Water District Board of Directors approves to not proceed with treasury bonds.

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MOTIONS MADE / RESOLUTIONS ADOPTED

SECTION 4. The following resolutions were presented upon motion made and either adopted or defeated as shown below:

Motion by **Director Smith**: 2nd by **Director Freeman**
AYES 6: NAYS: 0
X Carried / Failed
Resolution Number 011325-D

BE IT RESOLVED THAT: The Warren Water District Board of Directors approve to add Systems Manager, Matt Van Wyk as CIWW LRP and Tech Committee alternate.

MOTIONS MADE / RESOLUTIONS ADOPTED

SECTION 4. The following resolutions were presented upon motion made and either adopted or defeated as shown below:

Motion by **Director Swedberg**: 2nd by **Director Benshoof**
AYES 6: NAYS: 0
X Carried / Failed
Resolution Number 011325-E

BE IT RESOLVED THAT: The Warren Water District Board of Directors approves to open a CD at Farmer & Merchants State Bank for 6 months at the rate of 4.3% with funds cashed from City State Bank CD in the amount of \$913,967.49, and to open a CD at Peoples Bank for 11 months at the rate of 4.25% with funds cashed from a Peoples Bank CD in the amount of \$876,601.77, and when the City State Bank CD, in the amount of \$2M, matures 1-24-25 it is to be renewed at same bank for 13 months at the rate of 4.2%.

OTHER MATTERS REVIEWED AND DISCUSSED

SECTION 5. In addition to those items shown on any attached meeting agenda or under resolutions noted above, the following other matters of business were reviewed/discussed at the meeting.

**5-A Manager to explore options to pay for CIWW bills coming up this year.
Recommendations at the February meeting.**

NEXT MEETING OF THE BOARD OF DIRECTORS

The chairperson declared that (unless a special meeting be sooner called or notice of change sooner be given), the next regular meeting of the Board will be held at the Warren Water District Conference Room, **February 24, 6:00 PM.**

ADJOURNMENT: There being no further business, and upon motion duly made by **Director Smith**, seconded by **Director Bussanmas**. The meeting was adjourned at 7:29 PM.

Respectfully submitted:

Carol Butler Freeman

Carol Freeman, Secretary of the Meeting