

WARREN WATER DISTRICT
Minutes of the meeting of the Board of Directors
January 15, 2024

SECTION 1-1. A regular meeting of the Board of Directors of Warren Water District was held pursuant to notice thereof duly given or waived on the 15th day of January 2024, at the Warren Water District Conference Room, 1206 E. 2nd Ave., Indianola, Iowa.

SECTION 1-2. Chairman Heemstra called the meeting to order at 5:32PM and served as Chairperson.

SECTION 1-3. Director Bussanmas served as Secretary of the meeting and kept the minutes.

SECTION 1-4. The following members of the Board of Directors were present at the meeting: X Benschhof, X Bussanmas, X Freeman (phone), X Heemstra, X Nevins (phone), X Steenhoek, X Smith (phone), X Swedberg (phone), and ___ Rankin. The Chairperson declared that a quorum existed for the conduct of business. Also present for at least a part of the meeting were: **Stan Ripperger, Lisa Coffman, Andy Fish, Sarah Hansen.**

APPROVAL OF PRIOR MEETING MINUTES

SECTION 2-1. Minutes of the meeting of the Board of Directors held on November 20, 2023, were reviewed and an opportunity for discussion was allowed. The following corrections, (if any be set forth immediately below) were made to the aforesaid minutes of such meeting: **None**

SECTION 2-2. Upon motion duly made by **Director Steenhoek**, seconded by **Director Bussanmas** and carried, the aforesaid minutes of which meeting were approved as presented (or as corrected if noted above).

Des Moines Water Works Buyout Agreement

SECTION 3-1. Stan Ripperger reported that the buyout agreement with Des Moines Water Works was signed by their board in December and is ready for our signature.

SECTION 3-2. Upon motion duly made by **Director Steenhoek**, seconded by **Director Freeman**, and carried, the board approved signing the buyout agreement with Des Moines Water Works.

CIWW

SECTION 4-1. The board asked if we have confirmation from the lawyer that all of our considerations were resolved in the current draft.

SECTION 4-2. Upon motion duly made by **Director Freeman**, seconded by **Director Bussanmas** and carried, the board decision on CIWW will be tabled until Stan Ripperger confirms with the lawyer that all Warren Water District concerns have been resolved and the February board meeting date will be changed to February 12.

MANAGER'S REPORT

SECTION 5-1. Stan Ripperger presented his written Financial Report relating to the recent activities of the District. The Chairperson directed the Secretary of the meeting to retain such written report of a business record and to incorporate such as part of these minutes. Such report was reviewed and an opportunity for discussion thereof was allowed.

SECTION 5-2. Upon motion duly made by **Director Bussanmas**, seconded by **Director Freeman**, and carried, the prior activities portion of such November Financial Report was

approved, ratified and confirmed as being deemed the authorized acts and doings of the District to the extent expressly disclosed in such written report, EXCEPT: **None**

SECTION 5-3. Upon motion duly made by **Director Steenhoek**, seconded by **Director Bussanmas**, and carried, the prior activities portion of such December Financial Report was approved, ratified and confirmed as being deemed the authorized acts and doings of the District to the extent expressly disclosed in such written report, EXCEPT: **None**

SECTION 5-3. Auditors will be onsite March 4-8.

SECTION 5-4. Getting proposals for painting Towers 4 & 5.

SECTION 5-5. In the process of identifying areas where Capital Improvements are needed.

SECTION 5-6. Service line inventory in progress in St. Charles and Hartford to identify lead service lines.

SECTION 5-7. Have started UMCR5S sampling for PFAS and other forever chemicals at the service entry point. Will sample three more times this year.

SECTION 5-8. Will need to identify CIWW trustee and alternate.

SECTION 5-9. Will be doing a line extension in St. Charles.

MOTIONS MADE / RESOLUTIONS ADOPTED

SECTION 10. The following resolutions were presented upon motion made and either adopted or defeated as shown below:

Motion by **Director Steenhoek**: 2nd by **Director Freeman**

AYES 7: NAYS: 0

X Carried / ____ Failed

Resolution Number **011524-A**

BE IT RESOLVED THAT: **Warren Water District will leave the CDs reaching maturity at the respective banks where they are currently held, City State Bank at 4.63% with a 7 month term and Peoples Bank at 5.2% for a 7 month term.**

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Motion by **Director Steenhoek**: 2nd by **Director Freeman**

AYES 7: NAYS: 0

X Carried / ____ Failed

Resolution Number **011524-B**

BE IT RESOLVED THAT: **Warren Water District will sign the buyout agreement with Des Moines Water Works.**

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Motion by **Director Freeman**: 2nd by **Director Bussanmas**

AYES 7: NAYS: 0

X Carried / ____ Failed

Resolution Number **011524-C**

BE IT RESOLVED THAT: The decision on CIWW will be tabled until Stan Ripperger confirms with the lawyer that all Warren Water District concerns have been resolved. The February board meeting date will be changed to February 12.

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OTHER BUSINESS

SECTION 6-1. Director Steenhoek asked for an update on the Emergency Plan.

SECTION 6-2. Andy Fish handed out a distribution report which he will start to include in the regular board packet.

SECTION 6-3. Director Steenhoek asked for an update on the meter replacement project. Approximately 5,000 have been completed so far with another approximately 3,000 left. Meters are currently on backorder. About 1,000 are replaced per year.

SECTION 6-4. Reviewing manager job description. A new draft description will be ready for the February board meeting.

NEXT MEETING OF THE BOARD OF DIRECTORS

Unless a special meeting be sooner called or notice of change sooner be given, the next regular meeting of the Board would be held at the Warren Water District Conference Room, **February 12, 2024 at 6:00 PM.**

ADJOURNMENT: There being no further business, and upon motion duly made by **Director Steenhoek**, seconded by **Director Bussanmas**. The meeting was adjourned at **6:58 PM.**

Respectfully submitted:



Maxine Bussanmas, Secretary of the Meeting