

**WARREN WATER DISTRICT**  
**Minutes of the meeting of the Board of Directors**  
**April 15, 2024**

**SECTION 1-1.** A regular meeting of the Board of Directors of Warren Water District was held pursuant to notice thereof duly given or waived on the 15th day of April, 2024, at the Warren Water District Conference Room, 1206 E. 2<sup>nd</sup> Ave., Indianola, Iowa.

**SECTION 1-2.** Chairman Heemstra called the meeting to order at 5:30 p.m., and served as Chairperson.

**SECTION 1-3.** Director Bussanmas served as Secretary of the meeting and kept the minutes.

**SECTION 1-4.** The following members of the Board of Directors were present at the meeting: **X Bussanmas, X Swedberg, X Steenhoek, X Heemstra, \_\_\_ Freeman, X Smith, X Rankin, X Nevins, and X Benshoof.** The Chairperson declared that a quorum existed for the conduct of business. Also present for at least a part of the meeting were: **Andy Fish, Stan Ripperger, Lisa Coffman, Eric Hensley and Dan Montgomery of Forge.**

**APPROVAL OF PRIOR MEETING MINUTES**

**SECTION 2-1.** Minutes of the meeting of the Board of Directors held on March 18, 2024, were reviewed and an opportunity for discussion was allowed. The following corrections, (if any be set forth immediately below) were made to the aforesaid minutes of such meeting: **none**

**SECTION 2-2.** Upon motion duly made by **Director Swedberg**, seconded by **Director Bussanmas**, and carried, the aforesaid minutes of which meeting were approved as presented (or as corrected if noted above).

**MANAGER'S REPORT**

**SECTION 3-1.** Stan Ripperger presented his written Financial Report relating to the recent activities of the District. The Chairperson directed the Secretary of the meeting to retain such written report of a business record and to incorporate such as part of these minutes. Such report was reviewed and an opportunity for discussion thereof was allowed.

**SECTION 3-2.** Upon motion duly made by **Director Benshoof**, seconded by **Director Bussanmas**, and carried, the prior activities portion of such Financial Report was approved, ratified and confirmed as being deemed the authorized acts and doings of the District to the extent expressly disclosed in such written report, **EXCEPT: None**

**SECTION 3-3.** Construction of meter installations hasn't picked up as usual.

**SECTION 3-4.** UCMR5 2<sup>nd</sup> set testing finished.

**SECTION 3-5.** Starting on two capital improvement projects on Norwood and Clark Tower Rd.

**SECTION 3-6.** End of this week or start of next week the landscaping will be started at the front of the building.

**MOTIONS MADE / RESOLUTIONS ADOPTED**

**SECTION 4.** The following resolutions were presented upon motion made and either adopted or defeated as shown below:

Motion by **Director Swedberg**: 2nd by **Director Smith**

AYES 8: NAYS: 0

X Carried / \_\_\_\_ Failed

Resolution Number 041524- A

**BE IT RESOLVED THAT: The Warren Water District Board of Directors approve keeping the 4/23/24 maturing City State Bank CD at the same bank and renewing for 9 months at 5%.**

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**MOTIONS MADE / RESOLUTIONS ADOPTED**

**SECTION 4.** The following resolutions were presented upon motion made and either adopted or defeated as shown below:

Motion by **Director Swedberg**: 2nd by **Director Smith**

AYES 8: NAYS: 0

X Carried / \_\_\_\_ Failed

Resolution Number 041524- B

**BE IT RESOLVED THAT: The Warren Water District Board of Directors award the contract to Maguire for the painting of towers 4 and 5 in the amount of \$469,728.**

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**MOTIONS MADE / RESOLUTIONS ADOPTED**

**SECTION 4.** The following resolutions were presented upon motion made and either adopted or defeated as shown below:

Motion by **Director Smith**: 2nd by **Director Swedberg**

AYES 8: NAYS: 0

X Carried / \_\_\_\_ Failed

Resolution Number 041524- C

**BE IT RESOLVED THAT: The Warren Water District Board of Directors appoint Andy Fish to the CIWW Technical Committee and Long Range Planning and Capital Improvements Committee and appoint Stan Ripperger as the alternate for both committees.**

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Dan and Eric of Forge gave an overview of the District's 2023 Audit. No questions were asked from the board.

**Upon motion duly made by Director Bussanmas: 2<sup>nd</sup> by Director Nevins, and carried, the the board meeting went into recess at 6:17 PM.**

AYES 8: NAYS: 0  
X Carried / \_\_\_\_ Failed  
Resolution Number 041524- D

**Director Heemstra reconvened the board meeting after the Annual Meeting at 7:15 PM.**

The following members of the Board of Directors were present after the meeting reconvened: **X Bussanmas, X Swedberg, X Steenhoek, X Heemstra, X Freeman, X Smith, X Rankin, X Nevins, and X Benshoof.** The Chairperson declared that a quorum existed for the conduct of business. Also present for at least a part of the meeting were: **Andy Fish, Stan Ripperger, and Lisa Coffman.**

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Motion by **Director Nevins: 2<sup>nd</sup> by Director Swedberg**

AYES 8: NAYS: 0  
X Carried / \_\_\_\_ Failed  
Resolution Number 041524- E

**BE IT RESOLVED THAT: The Warren Water District Board of Directors approve retaining Director Heemstra as Chair.**

Motion by **Director Steenhoek: 2<sup>nd</sup> by Director Swedberg**

AYES 8: NAYS: 0  
X Carried / \_\_\_\_ Failed  
Resolution Number 041524- F

**BE IT RESOLVED THAT: The Warren Water District Board of Directors approve Director Nevins as Vice Chair.**

Motion by **Director Swedberg: 2<sup>nd</sup> by Director Steenhoek**

AYES 8: NAYS: 0  
X Carried / \_\_\_\_ Failed  
Resolution Number 041524- G

**BE IT RESOLVED THAT: The Warren Water District Board of Directors approve retaining Director Freeman as Secretary/Treasurer.**

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Director Smith handed out a new manager job description. Discussion was made about how the hiring was going to take place. New manager discussion/budget to be added to May agenda.

**OTHER MATTERS REVIEWED AND DISCUSSED**

**SECTION 5.** In addition to those items shown on any attached meeting agenda or under resolutions noted above, the following other matters of business were reviewed/discussed at the meeting.

**5-A Director Smith would like to come up with a mission statement for the District. Discussion about this will continue at the May board meeting.**

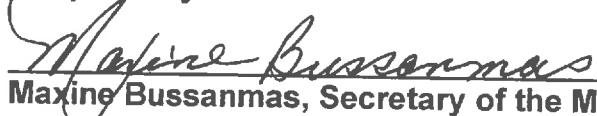
**5-B Director Rankin would like to discuss board pay at the May board meeting.**

**NEXT MEETING OF THE BOARD OF DIRECTORS**

The chairperson declared that, (unless a special meeting be sooner called or notice of change sooner be given), the next regular meeting of the Board would be held at the Warren Water District Conference Room, **May 20, 7:00 PM.**

**ADJOURNMENT:** There being no further business, and upon motion duly made by **Director Swedberg**, seconded by **Director Bussanmas**. The meeting was adjourned at 8:14PM.

Respectfully submitted:

  
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Maxine Bussanmas, Secretary of the Meeting