

**WARREN WATER DISTRICT**  
**Minutes of the meeting of the Board of Directors**  
**February 12, 2024**

**SECTION 1-1.** A regular meeting of the Board of Directors of Warren Water District was held pursuant to notice thereof duly given or waived on the 12<sup>th</sup> day of February 2024, at the Warren Water District Conference Room, 1206 E. 2<sup>nd</sup> Ave., Indianola, Iowa.

**SECTION 1-2.** Chairman Heemstra called the meeting to order at 6:00PM and served as Chairperson.

**SECTION 1-3.** Director Freeman served as Secretary of the meeting and kept the minutes.

**SECTION 1-4.** The following members of the Board of Directors were present at the meeting:

X Benschhof, X Bussanmas, X Freeman, X Heemstra, X Nevins, \_\_\_ Steenhoek, X Smith, X Swedberg, and \_\_\_ Rankin. The Chairperson declared that a quorum existed for the conduct of business. Also present for at least a part of the meeting were: **Stan Ripperger, Lisa Coffman, Andy Fish, and Sarah Hansen.**

**APPROVAL OF PRIOR MEETING MINUTES**

**SECTION 2-1.** Minutes of the meeting of the Board of Directors held on February 12, 2024, were reviewed and an opportunity for discussion was allowed. The following corrections, (if any be set forth immediately below) were made to the aforesaid minutes of such meeting: **Spelling correction for heading regarding Des Moines Water Works Buyout Agreement. Section number corrections: under Manager's Report two Section 5.3s, Motions Made/Resolutions Adopted should be Section 6 and all following sections should be renumbered.**

**SECTION 2-2.** Upon motion duly made by **Director Freeman**, seconded by **Director Swedberg** and carried, the aforesaid minutes of which meeting were approved as presented (or as corrected if noted above).

**CIWW**

**SECTION 3-1.** Stan Ripperger confirmed that Attorney Frank Smith confirmed our concerns about the Central Iowa Water Works (CIWW) agreement had all been resolved.

**SECTION 3-2.** Upon motion duly made by **Director Bussanmas**, seconded by **Director Freeman**, and carried, the board approved signing the Resolution indicating intent to participate and authorizing the inclusion of the Warren Water District in Final Draft Agreement establishing the CIWW.

**SECTION 3-3.** Upon motion duly made by **Director Bussanmas**, seconded by **Director Swedberg**, and carried, the board appointed **Director Freeman** as the primary delegate to represent Warren Water District on the CIWW Board of Trustees.

**SECTION 3-4.** Upon motion duly made by **Director Freeman**, seconded by **Director Bussanmas**, and carried, the board appointed Assistant Systems Manager Andy Fish as the alternate delegate to represent Warren Water District on the CIWW Board of Trustees.

**MANAGER'S REPORT**

**SECTION 4-1.** Stan Ripperger presented his written Financial Report relating to the recent activities of the District. The Chairperson directed the Secretary of the meeting to retain such written report of a business record and to incorporate such as part of these minutes. Such report was reviewed and an opportunity for discussion thereof was allowed.

**SECTION 4-2.** Upon motion duly made by **Director Swedberg**, seconded by **Director Freeman**, and carried, the prior activities portion of such Financial Report was approved, ratified and confirmed as being deemed the authorized acts and doings of the District to the extent expressly disclosed in such written report, EXCEPT: **None**

**SECTION 4-3.** Auditors will be onsite week of March 4-8.

**SECTION 4-4.** Audit committee will include Directors Heemstra, Swedberg, and Freeman and will meet April 8 at 5 pm.

**SECTION 4-5.** Hope to have proposals for painting Towers 4 and 5 by April.

**SECTION 4-6.** City of Martensdale is asking about help with water availability again. We will conduct a new study paid for by Martensdale.

**SECTION 4-7.** Conducted PFAS test in December and received the results back in January, we were below detection limits. No maximum contaminant levels have been set yet.

**SECTION 4-8.** Have started changing out meters and lead inventories in Hartsford.

**MOTIONS MADE / RESOLUTIONS ADOPTED**

**SECTION 5.** The following resolutions were presented upon motion made and either adopted or defeated as shown below:

Motion by **Director Bussanmas**: 2<sup>nd</sup> by **Director Freeman**

AYES 6: NAYS: 0

X Carried / \_\_\_\_ Failed

Resolution Number **021224-A**

BE IT RESOLVED THAT: **Warren Water District will sign the Resolution indicating intent to participate and authorizing the inclusion of the Warren Water District in Final Draft Agreement establishing Central Iowa Water Works.**

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Motion by **Director Bussanmas**: 2<sup>nd</sup> by **Director Swedberg**

AYES 6: NAYS: 0

X Carried / \_\_\_\_ Failed

Resolution Number **021224-B**

BE IT RESOLVED THAT: **Director Freeman will serve as the primary delegate for Warren Water District for the Central Iowa Water Works Board of Trustees.**

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Motion by **Director Freeman**: 2<sup>nd</sup> by **Director Bussanmas**

AYES 6: NAYS: 0

X Carried / \_\_\_\_ Failed

Resolution Number **021224-C**

BE IT RESOLVED THAT: **Assistant Systems Manager Andy Fish will serve as the alternate delegate for Warren Water District for the Central Iowa Water Works Board of Trustees.**

**OTHER BUSINESS**

**Section 6-1.** The Manager Search Committee distributed a draft job description for the system manager and requested feedback prior to the next board meeting.

**SECTION 6-2. Director Smith** distributed the draft Land Use Plan for Warren County that is currently in review.

**SECTION 6-3. Director Smith** will attend the Iowa Rural Water Association Exhibit Hall on Tuesday of the event.

**NEXT MEETING OF THE BOARD OF DIRECTORS**

Unless a special meeting be sooner called or notice of change sooner be given, the next regular meeting of the Board would be held at the Warren Water District Conference Room, **March 18, 2024 at 6:00 PM.**

**ADJOURNMENT:** There being no further business, and upon motion duly made by **Director Bussanmas**, seconded by **Director Swedberg**. The meeting was adjourned at **7:16 PM.**

**Respectfully submitted:**



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**Carol Freeman, Secretary of the Meeting**