

WARREN WATER DISTRICT
Minutes of the meeting of the Board of Directors
September 25, 2023

SECTION 1-1. A regular meeting of the Board of Directors of Warren Water District was held pursuant to notice thereof duly given or waived on the 25th day of September 2023, at the Warren Water District Conference Room, 1206 E. 2nd Ave., Indianola, Iowa.

SECTION 1-2. Chairman Heemstra called the meeting to order at 7:00 p.m., and served as Chairperson.

SECTION 1-3. Director Freeman served as Secretary of the meeting and kept the minutes.

SECTION 1-4. The following members of the Board of Directors were present at the meeting: X Benshoof, X Bussanmas, X Freeman, X Heemstra, X Nevins, X Steenhoek, X Smith, X Swedberg, and X Rankin (phone). The Chairperson declared that a quorum existed for the conduct of business. Also present for at least a part of the meeting were: **Stan Ripperger, Andy Fish, Lisa Coffman, Sheri Jandik, Ray Chittenden, and Kim Smith.**

APPROVAL OF PRIOR MEETING MINUTES

SECTION 2-1. Minutes of the meeting of the Board of Directors held on July 17, 2023, were reviewed and an opportunity for discussion was allowed. The following corrections, (if any be set forth immediately below) were made to the aforesaid minutes of such meeting: **None**

SECTION 2-2. Upon motion duly made by **Director Bussanmas**, seconded by **Director Steenhoek** and carried, the aforesaid minutes of which meeting were approved as presented (or as corrected if noted above).

MANAGER'S REPORT

SECTION 3-1. Stan Ripperger presented his written Financial Report relating to the recent activities of the District. The Chairperson directed the Secretary of the meeting to retain such written report of a business record and to incorporate such as part of these minutes. Such report was reviewed and an opportunity for discussion thereof was allowed.

SECTION 3-2. Upon motion duly made by **Director Swedberg**, seconded by **Director Bussanmas**, and carried, the prior activities portion of such Financial Report was approved, ratified and confirmed as being deemed the authorized acts and doings of the District to the extent expressly disclosed in such written report, EXCEPT: **None**

SECTION 3-3. West Des Moines requested to buy out one customer and then pay us to keep serving that customer until they are ready to switch over.

SECTION 3-4. Sanitary survey was conducted in August.

SECTION 3-5. Lead and copper sampling complete, all within limits.

SECTION 3-6. Towers 4 and 5 cleaning completed.

SECTION 3-7. Parking lot upgrades in progress.

SECTION 3-8. Madison County Sheriff reported the City of East Peru for filling swimming pools from a hydrant, he spoke to the city and then Warren Water District. We sent a letter reminding them hydrants are only for fire suppression.

SECTION 3-9. The Board requested Stan Ripperger ask Frank Smith to review the revised CIWW agreement with regard to our previous questions and provide updated feedback at the October board meeting.

MOTIONS MADE / RESOLUTIONS ADOPTED

SECTION 4. The following resolutions were presented upon motion made and either adopted or defeated as shown below:

Motion by **Director Swedberg**: 2nd by **Director Benshoof**

AYES 9: NAYS: 0

X Carried / ____Failed

Resolution Number **092523-A**

BE IT RESOLVED THAT: The Warren Water District will sell the requested customer to West Des Moines Water Works and continue to serve that customer until West Des Moines Water Works notifies us otherwise.

OTHER MATTERS REVIEWED AND DISCUSSED

Section 5-1. Squaw Creek Township Trustees requested Warren Water District move a meter pit located in a roadway for which they have an easement for use to access Smith Cemetery. The Trustees requested the District move the pit for no cost. The Board will discuss and get back with the Trustees.

Section 6-2. Ray Chittenden requested rebates for the service line installed on 63rd Avenue between Gear and Grimes Streets and the upgraded line installed on Grimes Street in accordance with a 2005 rebate letter from Warren Water District. The previously existing line on Grimes Street, which was upgraded, served existing customers. No new customers have been given access to the new or upgraded line. The Board determined there are not grounds for rebate at this time. A letter will be sent to Mr. Chittenden with this decision.

NEXT MEETING OF THE BOARD OF DIRECTORS

The chairperson declared that (unless a special meeting be sooner called or notice of change sooner be given) the next regular meeting of the Board would be held at the Warren Water District Conference Room, **October 16, 2023, 4:00PM.**

ADJOURNMENT: There being no further business, and upon motion duly made by **Director Smith**, seconded by **Director Bussanmas**. The meeting was adjourned at **9:08 PM.**

Respectfully submitted:



Carol Freeman, Secretary of the Meeting