

WARREN WATER DISTRICT
Minutes of the meeting of the Board of Directors
October 16, 2023

SECTION 1-1. A regular meeting of the Board of Directors of Warren Water District was held pursuant to notice thereof duly given or waived on the 16th day of October 2023, at the Warren Water District Conference Room, 1206 E. 2nd Ave., Indianola, Iowa.

SECTION 1-2. Chairman Heemstra called the meeting to order at 4:01 p.m. Director Swedberg served as Chairperson.

SECTION 1-3. Director Freeman served as Secretary of the meeting and kept the minutes.

SECTION 1-4. The following members of the Board of Directors were present at the meeting: X Benshoof, X Bussanmas, X Freeman, X Heemstra (phone), X Nevins, X Steenhoek, X Smith, X Swedberg, and ___ Rankin. The Chairperson declared that a quorum existed for the conduct of business. Also present for at least a part of the meeting were: **Stan Ripperger, Andy Fish, Lisa Coffman, Sarah Hansen, Frank Smith, Ted Corrigan, Royce Hammitt (phone) and Don VanRyswck.**

APPROVAL OF PRIOR MEETING MINUTES

SECTION 2-1. Minutes of the meeting of the Board of Directors held on September 25, 2023, were reviewed and an opportunity for discussion was allowed. The following corrections, (if any be set forth immediately below) were made to the aforesaid minutes of such meeting: **None**

SECTION 2-2. Upon motion duly made by **Director Steenhoek**, seconded by **Director Bussanmas** and carried, the aforesaid minutes of which meeting were approved as presented (or as corrected if noted above).

MANAGER'S REPORT

SECTION 3-1. Stan Ripperger presented his written Financial Report relating to the recent activities of the District. The Chairperson directed the Secretary of the meeting to retain such written report of a business record and to incorporate such as part of these minutes. Such report was reviewed and an opportunity for discussion thereof was allowed.

SECTION 3-2. Upon motion duly made by **Director Freeman**, seconded by **Director Bussanmas**, and carried, the prior activities portion of such Financial Report was approved, ratified and confirmed as being deemed the authorized acts and doings of the District to the extent expressly disclosed in such written report, EXCEPT: **None**

SECTION 3-3. A letter was sent to Mr. Chittenden to explain why a rebate is not in order.

SECTION 3-4. A letter was sent to the representatives for Smith Cemetery to explain that the customer is responsible for requesting and paying for moving the water pit, and that permission is needed from the pit owner.

MOTIONS MADE / RESOLUTIONS ADOPTED

SECTION 5. The following resolutions were presented upon motion made and either adopted or defeated as shown below:

Motion by **Director Nevins**: 2nd by **Director Steenhoek**

AYES 8: NAYS: 0

X Carried / ___ Failed

Resolution Number **101623-A**

BE IT RESOLVED THAT: **The Manager of the Warren Water District will work with Attorney Frank Smith to discuss specific changes in the proposed Central Iowa Water Works agreement.**

Motion by **Director Steenhoek**: 2nd by **Director Smith**

AYES 8: NAYS: 0

X Carried / ____Failed

Resolution Number **101623-B**

BE IT RESOLVED THAT: **The CD reaching maturity will be rolled into a new CD with TruBank for 5.25% at 10 months.**

Motion by **Director Steenhoek**: 2nd by **Director Smith**

AYES 8: NAYS: 0

X Carried / ____Failed

Resolution Number **101623-C**

BE IT RESOLVED THAT: **A total of \$1 million from the sweep account will be placed in a CD at Peoples Bank at 5.2% for 7 months.**

OTHER MATTERS REVIEWED AND DISCUSSED

Section 6-1. Attorney Frank Smith presented his overview of the Central Iowa Water Works agreement.

Section 6-2. The Review Committee will meet November 9, 2023, at 4:00PM to discuss the manager's review. Director Freeman will distribute review evaluations to the board members.

Section 6-3. The Policies and Procedures Committee will meet October 26, 2023, at 4:00PM.

SECTION 6-4. Stan Ripperger and Andy Fish presented the draft 2024 budget.

Section 6-5. A special meeting will be held October 30, 2023, at 5:00PM to discuss the Central Iowa Water Works proposal.

NEXT MEETING OF THE BOARD OF DIRECTORS

The chairperson declared that a special meeting of the Board would be held at the Warren Water District Conference Room, **October 30, 2023, 5:00PM**. Additionally, unless a special meeting be sooner called or notice of change sooner be given, the next regular meeting of the Board would be held at the Warren Water District Conference Room, **November 20, 2023, 7:00PM**.

ADJOURNMENT: There being no further business, and upon motion duly made by **Director Bussanmas**, seconded by **Director Benshoof**. The meeting was adjourned at **7:30 PM**.

Respectfully submitted:



Carol Freeman, Secretary of the Meeting