

WARREN WATER DISTRICT
Minutes of the meeting of the Board of Directors
April 17, 2023

SECTION 1-1. A regular meeting of the Board of Directors of Warren Water District was held pursuant to notice thereof duly given or waived on the 17th day of April 2023, at the Warren Water District Conference Room, 1206 E. 2nd Ave., Indianola, Iowa.

SECTION 1-2. Chairman Heemstra called the meeting to order at 5:31 p.m., and served as Chairperson.

SECTION 1-3. Director Freeman served as Secretary of the meeting and kept the minutes.

SECTION 1-4. The following members of the Board of Directors were present at the meeting:

 X Benshoof, X Bussanmas, X Freeman, X Heemstra, X Nevins, X Steenhoek, X Smith, X Swedberg, and X Rankin. The Chairperson declared that a quorum existed for the conduct of business. Also present for at least a part of the meeting were: **Stan Ripperger, Andy Fish, Lisa Coffman, Ben Winters, and Justin Schaubroeck.**

APPROVAL OF PRIOR MEETING MINUTES

SECTION 2-1. Minutes of the meeting of the Board of Directors held on March 20, 2023, were reviewed and an opportunity for discussion was allowed. The following corrections, (if any be set forth immediately below) were made to the aforesaid minutes of such meeting: **None**

SECTION 2-2. Upon motion duly made by **Director Bussanmas**, seconded by **Director Nevins** and carried, the aforesaid minutes of which meeting were approved as presented (or as corrected if noted above).

MANAGER'S REPORT

SECTION 3-1. Stan Ripperger presented his written Financial Report relating to the recent activities of the District. The Chairperson directed the Secretary of the meeting to retain such written report of a business record and to incorporate such as part of these minutes. Such report was reviewed and an opportunity for discussion thereof was allowed.

SECTION 3-2. Upon motion duly made by **Director Freeman**, seconded by **Director Benshoof**, and carried, the prior activities portion of such Financial Report was approved, ratified and confirmed as being deemed the authorized acts and doings of the District to the extent expressly disclosed in such written report, EXCEPT: **None**

SECTION 3-3. The St. Mary's tie-in project was completed. Line on Hillcrest was moved due to new development. Work will start soon for the new Scotch Ridge development. Meeting next week about the Summerset development.

SECTION 3-4. Pump station painting will begin in June.

The board needs to finish the review of the CIWW agreement. Board requested feedback from legal firm Ahlers and Cooney who helped prepare the agreement. CIWW review committee appointed. Committee includes Director Freeman, Director Nevins, and Director Rankin.

Ben Winters of Forge Financial & Management Consulting gave a detailed review of the District's 2022 audit.

MOTIONS MADE / RESOLUTIONS ADOPTED

SECTION 5. The following resolutions were presented upon motion made and either adopted or defeated as shown below:

Motion by **Director Smith:** 2nd by **Director Steenhoek**
AYES 8: NAYS: 0
X Carried / ____Failed
Resolution Number **041723-A**

BE IT RESOLVED THAT: The Warren Water Board of Directors approve sending the CIWW agreement to Ahlers and Cooney for review.

MOTIONS MADE / RESOLUTIONS ADOPTED

SECTION 5. The following resolutions were presented upon motion made and either adopted or defeated as shown below:

Motion by **Director Freeman:** 2nd by **Director Smith**
AYES 8: NAYS: 0
X Carried / ____Failed
Resolution Number **041723-B**

BE IT RESOLVED THAT: The 2022 audit report be accepted.

OTHER MATTERS REVIEWED AND DISCUSSED

Section 6-1. Audit committee met on April 10 and recommended approval of the audit report.

Section 6-2. Upon motion duly made by **Director Smith**, seconded by **Director Swedburg**, and carried, the Board Meeting went into recess at 6:45 pm.

Section 6-3. **Director Heemstra** called the meeting to order again at 7:13 pm.

Section 6-4. The following members of the Board of Directors were present at the meeting:

X **Benshoof**, X **Bussanmas**, X **Freeman**, X **Heemstra**, X **Nevins**, X **Steenhoek**, X **Smith**, X **Swedberg**, and X **Rankin**. Also present were: **Stan Ripperger**, **Andy Fish**, and **Lisa Coffman**.

Section 6-5. A motion was made by **Director Freeman**, seconded by **Director Bussanmas** to elect **Director Heemstra** as Chairman. The motion passed.

Section 6-6. A motion was made by **Director Bussanmas**, seconded by **Director Smith** to elect **Director Swedburg** as Vice Chairman. The motion passed.

Section 6-7. A motion was made by **Director Swedburg**, seconded by **Director Rankin** to elect **Director Freeman** as Secretary/Treasurer. The motion passed.

NEXT MEETING OF THE BOARD OF DIRECTORS

The chairperson declared that (unless a special meeting be sooner called or notice of change sooner be given) the next regular meeting of the Board would be held at the Warren Water District Conference Room, **May 15, 2023, 7:00PM.**

ADJOURNMENT: There being no further business, and upon motion duly made by **Director Smith**, seconded by **Director Swedberg**. The meeting was adjourned at **7:15 PM**.

Respectfully submitted:

Carol Butler Freeman

Carol Freeman, Secretary of the Meeting