

WARREN WATER DISTRICT
Minutes of the meeting of the Board of Directors
September 19, 2022

SECTION 1-1. A regular meeting of the Board of Directors of Warren Water District was held pursuant to notice thereof duly given or waived on the 19th day of September, 2022, at the Warren Water District Conference Room, 1206 E. 2nd Ave., Indianola, Iowa.

SECTION 1-2. Chairman Heemstra called the meeting to order at 7:00 p.m., and served as Chairperson.

SECTION 1-3. Director Freeman served as Secretary of the meeting and kept the minutes.

SECTION 1-4. The following members of the Board of Directors were present at the meeting: X Benshoof, X Bussanmas, X Freeman, X Heemstra, X Nevins, X Smith, Steenhoek, X Swedberg, and X Rankin. The Chairperson declared that a quorum existed for the conduct of business. Also present for at least a part of the meeting were: **Andy Fish, Lisa Coffman, and Stan Ripperger.**

APPROVAL OF PRIOR MEETING MINUTES

SECTION 2-1. Minutes of the meeting of the Board of Directors held on July 18th, 2022, were reviewed and an opportunity for discussion was allowed. The following corrections, (if any be set forth immediately below) were made to the aforesaid minutes of such meeting: **None**

SECTION 2-2. Upon motion duly made by **Director Swedberg**, seconded by **Director Bussanmas** and carried, the aforesaid minutes of which meeting were approved as presented (or as corrected if noted above).

SECTION 3-1. While discussing Ivan Archer and Brian Swanson having two homes and one meter pit the board decided to table the discussion at present and have legal attend the October board meeting to further discuss this issue.

SECTION 3-2. The Hartford tower is being considered as part of the long-range review.

MANAGER'S REPORT

SECTION 4-1. Stan Ripperger presented his written Financial Report relating to the recent activities of the District. The Chairperson directed the Secretary of the meeting to retain such written report of a business record and to incorporate such as part of these minutes. Such report was reviewed and an opportunity for discussion thereof was allowed.

SECTION 4-2. Upon motion duly made by **Director Swedberg**, seconded by **Director Freeman**, and carried, the prior activities portion of such Financial Report was approved, ratified and confirmed as being deemed the authorized acts and doings of the District to the extent expressly disclosed in such written report, EXCEPT: **None**

SECTION 4-3. Working on the 2023 budget including some long-range plan items.

SECTION 4-4. Received part of our pit order, still awaiting the rest.

SECTION 4-5. Employee evaluations are in progress.

SECTION 4-6. Health insurance increase may be 6-8% though won't be known until end of the calendar year.

SECTION 4-7. Cyber security insurance cost will increase for 2023.

SECTION 4-8. Towers 4 and 5 will be cleaned in October and painted in 2023.

MOTIONS MADE / RESOLUTIONS ADOPTED

SECTION 5. No resolutions made or adopted.

OTHER MATTERS REVIEWED AND DISCUSSED

SECTION 6. In addition to those items shown on any attached meeting agenda or under resolutions noted above, the following other matters of business were reviewed/discussed at the meeting.

5-A Manager is revising the District's emergency management plan.

NEXT MEETING OF THE BOARD OF DIRECTORS

The chairperson declared that, (unless a special meeting be sooner called or notice of change sooner be given), the next regular meeting of the Board would be held at the Warren Water District Conference Room, **October 17, 2022 7:00PM.**

ADJOURNMENT: There being no further business, and upon motion duly made by **Director Swedberg**, seconded by **Director Smith**. The meeting was adjourned at **9:02 PM.**

Respectfully submitted:

Carol Freeman, Secretary of the Meeting